

ANNUAL REPORT TO THE SCHOOL COMMUNITY



Holy Name Primary School
Reservoir

2018

REGISTERED SCHOOL NUMBER: 1438



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Contact Details

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PARISH PRIEST	Fr. Joseph Bui Duc Tien
SCHOOL BOARD CHAIR	
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Minimum Standards Attestation

I, Caroline Galea, attest that Holy Name Primary School is compliant with:

- All of the requirements for the minimum standards and other requirements for the registration of schools as specified in the *Education and Training Reform Act 2006 (Vic)* and the *Education and Training Reform Regulations 2017 (Vic)*, except where the school has been granted an exemption from any of these requirements by the VRQA
- Australian Government accountability requirements related to the 2018 school year under the *Australian Education Act 2013 (Cth)* and the *Australian Education Regulations 2013 (Cth)*

May 2019

Our School Vision

We are... faith Centered

We are...life-long learners

We are... happy

We are...a supportive Community

We are...Holy Name.



School Overview

Holy Name Primary School which opened in 1939, was originally staffed by the Sisters of the Good Samaritan. Their aim was to run a school which gave the local catholic children in the Parish a quality education. Originally of Irish background the school now experiences the enrichment of over 25 nationalities incorporating a multicultural flavour in to our school community. Its intent still remains to provide our children with a quality education which will become the foundations for future learning.

Holy Name is a Catholic co-educational school that currently has an enrolment of 271 children from Prep to Year Six. Holy Name Primary School employs a staff of thirty two, which incorporates, 23 teaching staff, 2 administrative staff and 5 Learning Support Officers. It has ample space within doors to facilitate learning across all key learning areas and also provides our children with spacious outdoor playing areas. Holy Name also provides a quiet outdoor area (with toys) for those who would rather indulge in quiet play. Holy Name class structure consists of two classes per level resulting in fourteen classrooms. The school also has a dedicated area for Visual Art, Performing Art, LOTE and an Interactive Learning Centre (Library) in addition to its classrooms and specialist teachers who expose the children to LOTE, Visual Arts, P.E. and Performing Arts on a weekly basis. The school utilizes the hall (which is attached to the school) for Assemblies and P.E. Lessons and as a general gathering space. As a school, we gather in the church next door to come together as a Catholic Community, while our Parish Priest Fr. Joe also conducts class masses within the classroom. These sessions are held within the classroom to provide our children with the opportunity to interact with the mass in a more intimate setting.

Holy Name is working toward developing students who take ownership of their own learning by displaying a positive attitude to their learning through the development of learning characteristics. The staff of Holy Name Primary School are given opportunities to attend Professional Learning both internally (Professional Learning Teams, Staff meetings and closure days) as well as externally (attending professional learning at other venues) in order to understand best practice and thus encourage and nurture academic growth in all of our students.

There is a strong connection to the school from parents, grandparents and current students. This strong school community allows our parents to bond together to support our school in the form of fundraising, maintenance and advice. The continued involvement of the Parent Community assists the staff of Holy Name to build a school that is focused on growth and academic improvements across all key learning areas. Together we will continue to develop children who are confident, creative, and resilient and have strong faith, ready to embrace the opportunities and challenges of the future.

Principal's Report

Throughout 2018, Holy Name Primary School continued to go through a phase of great change, which continued to disrupt school life as the Principal, Deputy Principal and Learning and Teaching Leader departed Holy Name for new appointments.

In January of 2018, Mr Nick Marinelli was appointed as Acting Principal. In March of the same year, Fr. Joseph Bui Duc Tien joined the Holy Name Parish. Fr. Joe, was keen to ensure that the Catholic Identity of the school continued to develop and class masses were established. In his role as acting Principal, Nick established the Maintenance and Development group (affectionately known as the M.A.D group). This group of dad's from the school community has been instrumental in improving the aesthetics of the school grounds. Nick also embarked on a clean-up of the school and worked hard at creating stability.

In October 2018, Caroline Galea was appointed as the new principal of Holy Name. I was able to bring with me a wealth of curriculum knowledge and knowledge of Evidence Based Learning. Evidence Based Learning was an area that the school had only just begun to embark on throughout 2018, but an area that would relate directly to the school improvement plan.

Education in Faith

Goals

To cultivate and nurture the Catholic Identity of Holy Name as a supportive, living and learning faith Community

Intended outcomes

- **That students make clear and relevant connections between RE Learning and their daily lives**

Achievements

In 2018, the Parish of Holy Name Preston East, experienced a change in Parish Priests. Fr. Peter O'Rourke had served the Preston East Parish for eighteen years. He was replaced with Fr. Joe Bui Duc Tien, who joined the Holy Name Parish in March.

VALUE ADDED

- Introduction to the Renewed RE Curriculum Framework
- Organisation of whole school Masses
- Organisation of Prayer cloths, candles etc... for each class
- Attendance of RE Leader to network days
- Organisation of Sacraments
- Sacrament evenings
- Introduction of uniform RE planner
- Running of RE PLT's based on RE framework and Pedagogy of Encounter
- Introduction of class masses and schedule created
- Continuation of school prayer said at assembly

Learning & Teaching

Goals & Intended Outcomes

To further develop an engaging, differentiated learning environment in which students achieve ongoing improvement and success

Intended outcomes

- **That student achievement in Reading will improve**
- **That student achievement in Numeracy will improve**
- **That students will be more engaged and take more ownership of their own learning**

Achievements

Holy Name Primary School embarked on an Evidence Based Learning journey by joining a newly formed cluster in 2018. In order to being to use data as the basis for informing teaching, structures needed to be put in place. A new Learning and Teaching Leader along with a new Literacy Leader were appointed. Numeracy leaders were also appointed. Facilitated planning was introduced, the assessment schedule was revised and the use of new assessment tools were investigated.

Other achievements included:

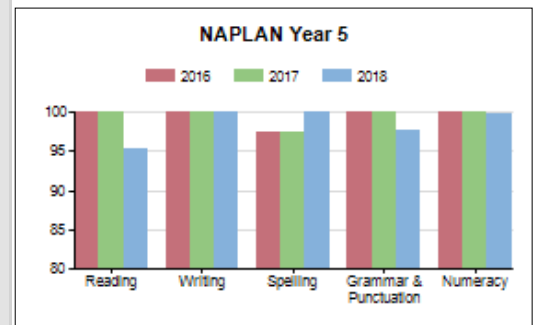
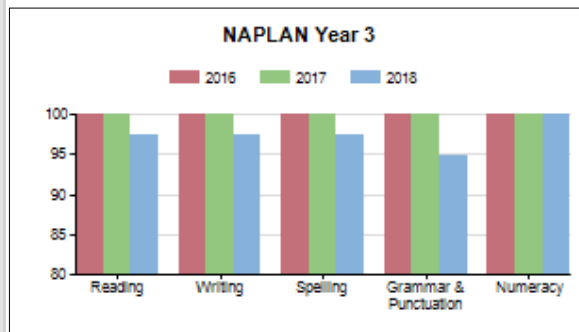
- Introduction of Learning Intentions
- Literacy and Numeracy leaders working in conjunction with the CEM
- Unpacking of the Victorian Curriculum
- Continuation of Mathletics and Math Olympiad
- Attendance of Literacy and Numeracy Leader Network clusters
- Introduction of Essential Assessment for Numeracy
- Attendance of a core team to the EBL (Evidence Based Learning) cluster days
- Visit by whole school to St. John XXIII (Thomastown East)- EBL
- All staff participation in Activation Day (St. Mark's Fawkner)
- Participation of whole school in Book Week, Author Visits, Italian Day, Premier's Reading Challenge, Write4Fun, ANZAC day ceremony.
- Continuation of Lunch time groups e.g. Choir, Coding Club, Art Club, Performing Arts Club, gardening group, Mini Vinnie's, SRC and Kelly Dance Group.

STUDENT LEARNING OUTCOMES

E1149
Holy Name School, Reservoir

PROPORTION OF STUDENTS MEETING THE MINIMUM STANDARDS

NAPLAN TESTS	2016 %	2017 %	2016 - 2017 Changes %	2018 %	2017 - 2018 Changes %
YR 03 Grammar & Punctuation	100.0	100.0	0.0	94.9	-5.1
YR 03 Numeracy	100.0	100.0	0.0	100.0	0.0
YR 03 Reading	100.0	100.0	0.0	97.4	-2.6
YR 03 Spelling	100.0	100.0	0.0	97.4	-2.6
YR 03 Writing	100.0	100.0	0.0	97.4	-2.6
YR 05 Grammar & Punctuation	100.0	100.0	0.0	97.7	-2.3
YR 05 Numeracy	100.0	100.0	0.0	100.0	0.0
YR 05 Reading	100.0	100.0	0.0	95.3	-4.7
YR 05 Spelling	97.4	97.5	0.1	100.0	2.5
YR 05 Writing	100.0	100.0	0.0	100.0	0.0



There has been a slight shift from 2016/17 to 2018 with students in Year 3 and Year 5 not reaching the minimum standard in Grammar and Punctuation and Reading. There was an increase in the number of Year 5 students meeting the minimum standard in Spelling. Structures have been put in place to address these issues.



Student Wellbeing

Goals & Intended Outcomes

To further develop a positive school climate, which empowers students to be confident, independent and resilient individuals

Intended outcomes

That improved student behaviour and increased resilience will ensure a positive learning environment for every student.

Achievements

The school has provided quality professional learning for staff by utilising CEM and other Agencies, and included learning how to support children with specific needs. The school has taken a whole school approach to improvement in this sphere. These approaches aim to enhance the scaffolding and language used.

VALUE ADDED

- Student voice developed through Inquiry Based Learning
- Student leadership Program continued i.e. School Captains, House Captains, SRC
- School faith based values highlighted through: Big Buddies program and Key events
- Child safety promoted through participation in the eSmart program, cyber safety lessons and the consolidation of Child Safety Policy
- Students with additional needs catered for through Student Services Leader and Staff, Reading Recovery Program, Personalised Learning Plans
- Extra-curricular lunch time activities and clubs i.e. school choir, Mini-Vinnie's, craft group etc.
- Compliance with NCCD- moderation among staff (what adjustments are being made for students with a disability).
- School Camps Year 4/5/6

STUDENT ATTENDANCE

AVERAGE STUDENT ATTENDANCE RATE BY YEAR LEVEL	%
Y01	96.0
Y02	93.7
Y03	91.6
Y04	92.1
Y05	94.6
Y06	89.8
Overall average attendance	93.0

Student Attendance

When children are absent from school it is school requirement that parents make contact with the school to explain their child's absence. In the event that no contact has been made by 9:30, the school secretary will make contact with the parent via phone. Failure to make contact with anybody in relation to the absence of the child, the police will be notified.

STUDENT SATISFACTION

As Holy Name did not participate in the Insight SRC Surveys in 2018- this information is not available.

Child Safe Standards

Goals and Intended Outcomes

To be compliant and embed the requirements of Ministerial Order No. 870 – Child Safe Standards which came into effect on 1 August 2016.

Engaging further with parents, students and staff on Child Safe protocols in order to provide another avenue to build clarity and understanding of how wellbeing and learning processes are supported through the provision of a safe and challenging learning environment

Achievements

In this section schools should describe their achievements in the ongoing implementation and review of the Child Safe Standards and the steps they took to bring about cultural change in the school community.

You may wish to consider:

- The embedding and consolidation of the 'Child Safety Code of Conduct' and 'Child Safety Policy'
- Implement changes such as visitor sign in procedure, display of Child Safety posters
- Implementation of 'PROTECT, Identifying and Responding to all Forms of Abuse in Victorian Schools'
- Continue to brief staff and consolidate understanding of seven child safety standards
- Ensure staff compliance with Mandatory Reporting Procedures
- Engagement of Families and communities in promoting child safety

Leadership & Management

Goals

To further develop and sustain a healthy team culture characterised by a shared vision, positive morale, active staff engagement and a focus on continuous improvement

Intended Outcomes

- **That staff are more empowered through the collaborative decision making processes of the school. That improved feedback processes will lead to professional growth of all staff.**

Achievements

Throughout 2018 Holy Name Primary School has had a year of new beginnings. New Leaders in the areas of Literacy, Numeracy and Learning and Teaching were appointed. An Acting Principal was appointed in January of 2018 and served until a new permanent principal was appointed. In Term 4 2018, the new principal of Holy Name began their tenure.

While there were changes made with regard to structures such as the introduction of facilitated planning, this continues to be an area of ongoing focus. The school is committed to the development and improvement of the school. In order to do this in the academic field, staff need to engage in collaborative and team based practices which we recognise as imperative for 21st century learning and teaching. The school has begun to develop strong collaborative processes, between levels and across schools in the collective. The school values leadership facilitation of planning and PLT's. It provides time for teachers within and across levels to plan in order to ensure that effective collaboration around student data and curriculum planning occurs.

EXPENDITURE AND TEACHER PARTICIPATION IN PROFESSIONAL LEARNING

DESCRIPTION OF PL UNDERTAKEN IN 2018

- Staff meetings
- PLT's
- Network meetings (RE, Literacy, eLearning, Wellbeing, student diversity, Deputy Principal, Principal)
- EBL Cluster days (Activation Day, Learning intention and Success Criteria, visiting St. John XXIII)
- Mandatory Reporting
- Administrative Tools Training – Flexi buzz
- Introduction to Class Dojo and Care Monkey
- Australian Choir p/d
- School Closure days

- ACCARA- Intercultural capability
- NCCD – understanding how to effectively record and analyse data

NUMBER OF TEACHERS WHO PARTICIPATED IN PL in 2018	26
AVERAGE EXPENDITURE PER TEACHER FOR PL	\$900

TEACHING STAFF ATTENDANCE RATE

Teaching Staff Attendance Rate	94.8%
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STAFF RETENTION RATE

Staff Retention Rate	77.8%
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TEACHER QUALIFICATIONS

Doctorate	0.0%
Masters	21.7%
Graduate	34.8%
Graduate Certificate	0.0%
Bachelor Degree	82.6%
Advanced Diploma	47.8%
No Qualifications Listed	0.0%

STAFF COMPOSITION	
Principal Class (Headcount)	5
Teaching Staff (Headcount)	26
Teaching Staff (FTE)	20.2
Non-Teaching Staff (Headcount)	10
Non-Teaching Staff (FTE)	9.6
Indigenous Teaching Staff (Headcount)	0

TEACHER SATISFACTION

As Holy Name did not participate in the Insight SRC Surveys in 2018- this information is not available.

School Community

Goals

To strengthen community partnerships, both local and global, to support authentic teaching and student learning

Intended Outcomes

- **That parent and community connections are strengthened to improve student learning**

Achievements

- The continuation of updating communication protocols i.e. Newsletter uploaded through flexi buzz
- Classroom Parent Representatives in each level. The primary tasks are to –act as a reference point for other parents, clarify information, organise semester outings
- Year level curriculum newsletters are published in the newsletter on a termly basis
- The three parent bodies, School Advisory Council, Parents and Friends Association and the Maintenance and Development group continue to be the vehicles for communication and support throughout the community
- Special Events: Grandparents Day, Mother's Day Staff, Father's Day Stall, Car Show, School Fete
- Year 5/6 family social night (Basket Supper)
- Year 6 Graduation and supper/disco
- External Music Lessons
- Nude food days

PARENT SATISFACTION

As Holy Name did not participate in the Insight SRC Surveys in 2018- this information is not available.



